



*Elwood Town*  
*5235 West 8800 North*  
*Elwood, UT 84337*  
*(435) 257-5518*  
*Fax (435) 257-5519*

## ZONING AMENDMENT APPLICATION

Elwood Town Planning Commission

**Property Address:** \_\_\_\_\_  
**Parcel #:** \_\_\_\_\_ **Existing zone:** \_\_\_\_\_  
**Proposed Zone:** \_\_\_\_\_ **Acreage/Sq. Ft.** \_\_\_\_\_  
**Reason(s) for zoning amendment request:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Owner's Information

**Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_  
**Email:** \_\_\_\_\_  
**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_  
**ZIP:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

### Agent's Information (if applicable)

**Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_  
**Email:** \_\_\_\_\_  
**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_  
\_\_\_\_\_ **ZIP:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

<b>Date Received:</b> _____	<b>Fee Amount Paid:</b> _____	<b>Date Paid:</b> _____
<b>Planning Commission Action:</b> <input type="checkbox"/> Approved <input type="checkbox"/> Denied <b>Date:</b> _____		
<b>Town Council Action:</b> <input type="checkbox"/> Approved <input type="checkbox"/> Denied <b>Date:</b> _____		
<b>Staff Comments:</b> _____ _____ _____		

**Fee – Zoning Map Amendment:**

\$100.00 plus postage.

**APPLICATION REQUIREMENTS FOR ZONING ORDINANCE CHANGE**

The applicant(s) shall submit to the Town Recorder the following:

- An application formally requesting a zoning change and stating the reasons for the request
- An ordinance amendment fee as indicated on the amendment application
- Names and addresses of all property owners within 300 ft. of the property for which you are requesting a zoning amendment. This information may be obtained from the Box Elder County Recorder's office.

Zoning amendment applications must be submitted no later than (3) weeks prior to the Planning Commission meeting in which they will be considered. The zoning ordinance change request is then scheduled to be heard at the first Planning Commission meeting following the three-week review period. It is required that the applicant/agent be present at the meeting.

The Planning Commission may consider the following items when reviewing the proposed zoning ordinance revision:

- Is the change reasonably necessary?
- Is it in the public interest?
- Is it in harmony with the objectives and purposes of the future development of Elwood?

The Planning Commission shall schedule a public hearing to discuss the proposed change. The Planning Commission shall make a recommendation at their meeting to the Town Council on the proposed change.

The Town Council, following the public hearing and the recommendation of the Planning Commission, will pass a motion either approving or denying the requested zoning ordinance change. If the request is approved, an official zoning ordinance amendment will be signed and filed. The applicant may then obtain a copy of the ordinance if he/she so desires.